



## **Research and Development Policy**

### **1. Introduction and Purpose**

The research and development (R&D) policy of the Sasi Institute of Technology & Engineering (SITE) is designed to promote a culture of research excellence and innovation among our faculty members and students. The purpose of this policy is to provide a framework for conducting research and development activities that align with the college's vision, mission, and goals.

### **2. Scope and Objectives**

This policy applies to all faculty members and students of SITE who are engaged in research and development activities. The objectives of this policy are to:

- Promote high-quality research that contributes to the advancement of knowledge and the development of new technologies.
- Encourage interdisciplinary research collaborations and partnerships with industry and other institutions.
- Develop and sustain research infrastructure and facilities that support cutting-edge research and development activities.
- Foster a culture of research excellence and innovation among faculty members and students.
- Promote ethical and responsible conduct of research and development activities.

### **3. Research and Development Strategy**

SITE research and development strategy is based on the following principles:

- Foster a culture of research excellence and innovation.
- Build and maintain world-class research infrastructure and facilities.
- Encourage interdisciplinary and collaborative research.
- Promote research in emerging and high-impact areas.
- Engage with industry and other stakeholders to address real-world problems and challenges.

  
Principal  
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Tadepalligudem, W.G.Dt., A.P.

  
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Sasi Institute of Technology & Engineering (A)  
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- Encourage faculty members and students to seek external funding and grants for research projects.
- Provide mentoring, training, and professional development opportunities to faculty members and students.

#### 4. Research Funding and Grants

SITE encourages faculty members and students to seek external funding and grants to support their research and development activities. It provides support and guidance to faculty members and students in identifying funding sources and preparing grant proposals. A separate seed money grant policy is framed.

#### 5. Research Ethics and Integrity

SITE is committed to upholding the highest ethical and professional standards in research and development activities. It promotes responsible conduct of research and development activities and complies with all applicable laws, regulations, and ethical standards.

#### 6. Intellectual Property Rights

SITE recognizes the importance of protecting intellectual property rights (IPR) resulting from research and development activities. It provides guidance and support to faculty members and students in protecting and managing IPR.

#### 7. Research and Development Infrastructure

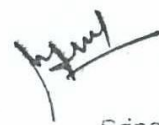
SITE is committed to developing and sustaining world-class research infrastructure and facilities that support cutting-edge research and development activities. It provides necessary resources, equipment, and facilities to faculty members and students to support their research and development activities.

#### 8. Reporting and Monitoring

SITE regularly monitors and reports on research and development activities to ensure compliance with this policy and to measure the impact and outcomes of research projects. It encourages faculty members and students to disseminate their research findings through publications, presentations, and other appropriate channels.

This research and development policy provides a framework for promoting research excellence and innovation among faculty members and students of SITE. It is designed to


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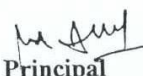
foster a culture of research and development, promote interdisciplinary collaborations and partnerships, and support cutting-edge research infrastructure and facilities.

**Research Proposal Review Process:**

This process is typically designed to ensure that proposed research projects are well-conceived, scientifically sound, and ethically responsible. The review process is typically rigorous and involves multiple stages of review and approval by various stakeholders, including faculty members, department heads, administrators, and research ethics committees.

  
**Dean - R&D**  
Dr. Ch. Shrivas  
Professor in Physics Department  
of Applied Science & Humanities  
Sasi Institute of Technology & Engineering  
TADEPALLIGUDEM-534 101



  
**Principal**  
Principal  
Sasi Institute of Technology &  
Engineering (A),  
TADEPALLIGUDEM. W.G.Dist., A.P.

  
**Principal**  
Sasi Institute of Technology & Engineering (A)  
Tadepalligudem, W.G.Dt., A.P.

  
**Principal**  
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Permanently Affiliated to **JNTUK, SBTET**  
Ranked as **"A"** Grade by Govt. of A.P.

Ref: SITE/AO/IQAC/06/2022-23/33

Date:09.12.2022

### OFFICE ORDER

**Sub: Constitution of Research, Development & Consultancy Committee for A.Y 2022-2023- reg.**

Ref: From Prof. Mohammed Ismail Principal

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A **Research and Development cell** has been constituted with the following members, to look after the research and development activity in the institution. The committee also creates and develops research activities among faculty and students

There is hereby established and constituted a committee to be known as the **R & D cell**, to exercise the duties and powers and to perform the functions hereafter described

#### Chair

Director, SITE	Dr. K Bhanu Prasad	Chairman
Principal	Prof.Mohammed Ismail	Special Invitee

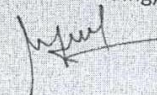
S.No.	Department	Name of the Authority	Role
1	Dean R & D	Dr. Ch.Srinivas	Coordinator
2	ME	Mr.S.Sriram	Member
3	IT	Dr.K.Subhash Bhagavan	Member
4	AS&H	Dr.M.Deepthy	Member
5	ECE	Dr. G.Naveen Kishore	Member
6	CSE	Dr.K.S.N.Prasad	Member
7	CE	Dr. Ch Tirupathi	Member

**The Research Advisory Committee shall discharge the following functions:**

1. Monitor the research progress in terms of publications and Sponsored Research of College.
2. Review and monitor the status of Internal Funding, Incubation centre, Start ups.
3. Identify and promote Excellency centers and SITE Journals.
4. Monitor and review the patents of SITE.
5. Discuss strategies for strengthening and promotion of Research in SITE
6. Recommend the budget for the purchase of equipments, Internal Funding, Excellency centres etc.

  
Principal

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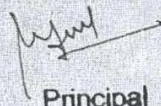


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7. To coordinate the research and consultancy activities among the departments in the college.
8. Scrutinize the research projects submitted by the faculty members, and recommend the deserving projects to the appropriate funding agencies for financial support.
9. To gather advertisements calling for PhD admissions and circulate to the faculty members interested in pursuing higher education.
10. To monitor the progression of PhD pursuing faculty members and facilitate them in completion of their experimental work and in preparing their paper publications, report writing etc.,
11. To conduct Induction/Refresher FDPs.
12. Scrutinize the students' project proposals to various agencies for financial support and recommend the suitable projects.

**Objective:**

1. The RAC assists to achieve mission, vision of college by effective operation of research programme of faculty and students by assigning subcommittee roles to each of the member for smooth working of activities to be conducted in an academic year.
2. RAC shall plan and develop broad objectives for research including research proposals to various funding bodies, MOU involved therein, as well as should evaluate the extent to which the research programme has met its objectives
3. Providing consultancy services in the emerging research areas to the industries.
4. Conducting various Faculty Development programs, Workshops, Conferences and Seminars related to R&D with the association of various agencies like CSIR, ISTE, and AICTE.
5. Providing technical training to staff and students in different areas with the expertise available in the college as well as external experts.
6. Examine the applications received from the faculty members/students for patents/awards and recommend to the authorities concerned.
7. Examine the research consultation projects and recommend the suitable projects.
8. The development of infrastructure conducive to promoting the quality and quantity of research and development.
9. The quality of postgraduate education to be brought up to a. An evaluation of PG program to be carried out by the R&D committee.
10. To foster the development of multi-disciplinary research endeavors across faculty members and departments.
11. Providing research experience for students during their studies.



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### Roles and Responsibilities of Members:

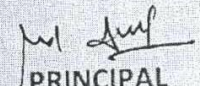
- 1) To gather details of FDPs/Seminars/Workshops/Symposia conducted by reputed organizations to submit the same to Principal through the R&D Cell.
- 2) To collect information regarding PhD Programs offered by reputed universities.
- 3) To coordinate department level R&D activities like guest lectures by scientists.
- 4) To prepare and maintain documents like research proposals, papers published, and achievements of senior faculty members related to department concerned.
- 5) To collect information of refereed/SCI/Scopus listed journals.
- 6) To help new staff members in refining their research proposals/research papers communicated.

### Meeting Schedule

- The R&D cell will meet twice in month, i.e. 7th and 21st of every month.

### Reporting:


- The R&D cell will report to the principal by the way of its minutes.

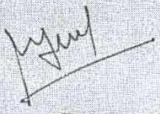
  
PRINCIPAL

PRINCIPAL  
Sasi Institute of Technology & Engin  
TADEPALLIGUDEM - 534107  
West Godavari District (A.P.)

### CC To:

- Mail & Hard copy to: Hon'ble Chairman, SITE
- Mail & Hard copy to: Hon'ble Vice-Chairman, SITE
- Mail & Hard copy to: Director, SITE
- Mail & Hard copy to: Principal polytechnic
- Mail & Hard copy Dr.Ch.Srinivas Deaa R&D & Coordinator
- Mail & Hard copy to: Dean Academics- R & D /Student affairs/ICT & ITL
- Mail & Hard copy to: HoD's.. CE/ME/CSE/IT/CST/ECE/ECT/EEE/ AS&H /MS/AI & ML
- Mail copy to: Exam. Section/Automation/Central Library/IQAC/AO/Transport/Hostels/Placement/Training
- Mail to: Individuals Concerned/all faculty members

  
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Academic Year 2022-23

No: SITE/DRD/01/L/2022-23/004/R

Date: 24.04.2023

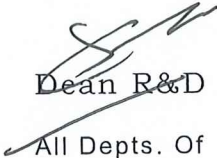
CIRCULAR

Research Advisory Committee Meeting

Dean R&D call for a meeting at board room at 3.30 PM on 26-04-2023.

Agenda:

01. Review about the utilization of SEED money.
02. Periodical monitoring about the progress of research publications.
03. Review about the consultancy.

  
Dean R&D

All Depts. Of

  
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Dean Academics	Dean Student Affairs	Dean R&D	Dean ICT & ITL	HOD (CE)	HOD (EEE)	HOD (ME)
HOD (ECE)	HOD (ECT)	HOD (CSE)	HOD (CST)	HOD (IT)	HOD (AS&H)	HOD (M.S)
HOD (AI&ML)	CDC	Placement cell	Admin. Office	Cash Section	Accounts	Exam Cell
Library	Books Stores	PD	Transport Coordinator			

CC:To:

Director - SITE

Vice Chairman – for kind information

Chairman – for kind information



Date: 26.04.2023

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 26.04.2023 in board room at 3.30 pm. The resolutions made in the meeting by the members are appended below.

**Agenda:**

01. Review about the utilization of SEED money.
02. Periodical monitoring about the progress of research publications.
03. Review about the consultancy.

**Resolutions:**

01. Members declared to submit the progress about R&D activity by the HoDs of the respective department.
02. Members directed that the HoDs have to collect the publications in Department wise and the published papers will be displayed on the Notice board of the respective departments.
03. Members advised to encourage the faculty to concentrate more on consultancy funding on the sharing basis.

Dean R&D

(Dr. Ch. Srinivas)

S.No.	Name	Designation	Department	Signature
01	S. Sairam	Member	ME	
02	Dr.K.Subash Bhagavan	Member	IT	
03	Dr. M. Deepty	Member	ASH	
04	Dr. G. Naveen Kishore	Member	ECE	
05	Dr.K.S.N. Prasad	Member	CSE	
06	Dr. Ch. Tirupathi	Member	CE	



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Academic Year 2022-23

No: SITE/DRD/01/L/2022-23/003/R

Date: 21.11.2022

CIRCULAR

Research Advisory Committee Meeting

Dean R&D call for a meeting at board room at 3.30 PM on 23-11-2022.

Agenda:

01. Review of resolutions made in RAC conducted on 21-09-22.
02. Review about the R&D activity of faculty and utilization of SEED money.
03. Review the progress of research publications.
04. Progress of student's projects.

Dean R&D -

All Depts. Of

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 (V) JNTUK & SBTET  
 Tadepalligudem  
 Principal

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Library	Books Stores	PD	Transport Coordinator			

CC:To:

Director - SITE

Vice Chairman – for kind information

Chairman – for kind information



Date: 23.11.2022

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 23.11.2022 in board room at 3.30 pm. The resolutions made in the meeting by the members are appended below.

**Agenda:**

01. Review of resolutions made in RAC conducted on 21-09-22.
02. Review about the R&D activity of faculty and utilization of SEED money.
03. Review the progress of research publications.
04. Progress of student's projects.

**Resolutions:**

01. Members advised to appoint a member from each department to monitor the R&D activities and progress must be reach to Dean R&D office approved by HoDs.

02 .Members advised to call the faulty individually who are utilizing the SEED money and to submit the progress of their project.

03. Members advised to collect the publications in Department wise and the status of manuscripts must be produced by the HoDs and will be reviewed by the other respective departments.

04. Members advised to call the mentors of the student's projects to know the progress.

Dean, R&D

(Dr. Ch. Srinivas)

S.No.	Name	Designation	Department	Signature
01	S. Sairam	Member	ME	
02	Dr.K.Subash Bhagavan	Member	IT	
03	Dr. M. Deepty	Member	ASH	
04	Dr. G. Naveen Kishore	Member	ECE	
05	Dr.K.S.N. Prasad	Member	CSE	
06	Dr. Ch. Tirupathi	Member	CE	



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Academic Year 2022-23

No: SITE/DRD/01/L/2022-23/002/R

Date: 19.09.2022

CIRCULAR

Research Advisory Committee Meeting

The Dean R&D call for a meeting at board room at 3.30 PM on 21-09-2022.

Agenda:

01. Review on the resolutions made in the RAC meeting held on 22-06-2022.
02. Progress of publications.
03. Consultancy projects.
04. Remaining budget of SEED money (Rs.2,99,212/-).
05. Any matter with the permission of chair.

Dean R&D

All Depts. Of

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Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD (EEE)	HOD (ME)	HOD (ECE)
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Chairman – for kind information



**Academic Year 2022-23**

Date: 21.09.2022

**Minutes of Research Advisory Committee Meeting**

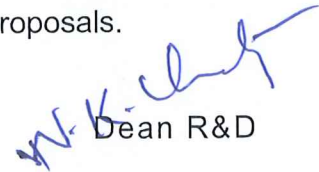
Meeting minutes of the research advisory committee held on 21.09.2022 in board room at 3.30 pm. The resolutions made in the meeting by the members are summarized below.

**Agenda:**

01. Review on the resolutions made in the RAC meeting held on 22-06-2022.
02. Progress of publications.
03. Consultancy projects.
04. Remaining budget of SEED money (**Rs.2,99,212/-**).
05. Any matter with the permission of chair.
- 06..

**Resolutions:**

01. Members reviewed the previous resolutions.
02. Publications must be displayed on the notice board.
03. Members declared to provide honorarium to the faculty who are getting consultancy projects.
04. Members declared to call for proposals from various departments expect from the department which is sanctioned SEED money.
05. Members agreed to release a circular again to call for proposals.

  
Dean R&D

(Dr. N.K. Chaitanya)

S.No.	Name	Designation	Department	Signature
01	Ch. Srinivas	Member	ASH	
02	M. Satya Srinivas	Member	CSE	
03	Dr. Ch. Tirupathi	Member	CE	
04	Dr. Khan Sohel	Member	ECE	
05	Dr. Damodhar Reddy	Member	EEE	
06	Sk. Salman Basha	Member	ME	
07	Dr. AVN Chandrasekhar	Member	IT	
08	Dr. P. Rama Krishna	Member	MBA	



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Academic Year 2022-23

No: SITE/DRD/01/L/2022-23/001/R

Date: 20.06.2022

CIRCULAR

Research Advisory Committee Meeting

Dean R&D call for a meeting in board room at 3.30 PM on 22-06-2022.

Agenda:

01. Review resolutions made in RAC in AY 2021-22.
02. Progress of research publications.
03. Budget allocation to the departments during 2022-23
04. Consultancy Projects.
05. Student's projects/funding projects.

Dean R&D  
Sasi Institute of Technology & Engineering  
All Depts. Of  
W.G.Dt 534101

*I.V.R. Krishna*  
PRINCIPAL  
Principal  
Sasi Institute of Technology & Engineering (A)  
Tadipatri, W.G.D.L.A.P

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CDC	Placement cell	Admin. Office	Cash Section	Accounts	Exam Cell	Library
Books Stores	PD	Transport Coordinator				

CC:To:

- Director - SITE
- Vice Chairman – for kind information
- Chairman – for kind information



**Academic Year 2022-23**

**Date: 23.06.2022.**

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 22.06.2022 in board room at 3.30 pm. The resolutions made in the meeting by the members are summarized below.

**Agenda:**

01. Review resolutions made in RAC in AY 2021-22.
02. Progress of research publications.
03. Budget allocation to the departments during 2022-23
04. Consultancy Projects.
05. Student's projects/funding projects.

**Resolutions:**

01. Members thoroughly reviewed the resolutions made in the previous RAC meetings.
02. Members advised to display the R&D activities and publications on the notice board.
03. In the meeting, members declared to provide SEED money **7,50,000/- (Seven lakhs and Fifty thousand rupees only)** to the departments towards R&D activity of the faculty and student projects.
04. Members declared to concentrate on the consultancy projects and faculty will be honored who are doing consultancy projects.
05. Members allowed to release a circular to call for proposals from various departments.
06. Members decided to call R&D based projects from the students/faculty.

Dean R&D  
Sasi Institute of Technology & Engineering  
(Dr. T.N.K. Chaitanya)  
24101

S.No.	Name	Designation	Department	Signature
01	Ch. Srinivas	Member	ASH	
02	M. Satya Srinivas	Member	CSE	
03	Dr. Ch. Tirupathi	Member	CE	
04	Dr. Khan Sohail	Member	ECE	
05	Dr. Damodhar Reddy	Member	EEE	
06	Sk. Salman Basha	Member	ME	
07	Dr. AVN Chandrasekhar	Member	IT	
08	Dr. P. Rama Krishna	Member	MBA	



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Academic Year 2021-22

No: SITE/DRD/01/L/2021-22/003/R

Date: 21.04.2022

CIRCULAR

Research Advisory Committee Meeting

Dean R&D call for a meeting at board room at 3.30 PM on 23-04-2022.

Agenda:

01. Review about the utilization of SEED money.
02. Periodical monitoring about the progress of research publications.
03. Review about the consultancy.

Dean R&D

All Depts. Of

*Pranav Sah*

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Principal

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## Academic Year 2021-22

Date: 23.04.2022

### Minutes of Research Advisory Committee Meeting

Meeting minutes of the research advisory committee held on 23.04.2022 in board room at 3.30 pm. The resolutions made in the meeting by the members are appended below.

#### Agenda:

01. Review about the utilization of SEED money.
02. Periodical monitoring about the progress of research publications.
03. Review about the consultancy.

#### Resolutions:

01. Members happy with the progress of R&D activity of departments. Members advised to submit the progress about R&D activity by the HoDs of the respective department.
02. Members directed that the HoDs have to collect the publications in Department wise and the published papers will be displayed on the Notice board of the respective departments.
03. Members advised to encourage the faculty to concentrate more on consultancy funding on the sharing basis.

  
Dean R&D  
(Dr. P. Hema Chandu)

S.No.	Name	Designation	Department	Signature
01	Dr.Bapaiah Choudary R	Member	ME	
02	Dr. P. Rama Krishna	Member	MS	
03	Dr.SubhashBhagavan K	Member	IT	
04	Dr.Ch. Srinivas	Member	ASH	
05	Dr. Krishna Chaitanya	Member	ECE	
06	Dr.K.S.N. Prasad	Member	CSE	
07	Dr.Ch. Tirupathi	Member	CE	



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Academic Year 2021-22

No: SITE/DRD/01/L/2021-22/002/R

Date: 9.12.2021

CIRCULAR

Research Advisory Committee Meeting

The Dean R&D call for a meeting at board room at 3.30 PM on 11-12-2021.

Agenda:

01. Review about the progress of R&D activity of faculty and SEED money utilization.
02. Review of remaining SEED money.
03. Periodical review about the progress of research publications.
04. Monitoring progress of student's projects.

Dean R&D

All Depts. Of

*Dr. Anand Babu*

PRINCIPAL  
Principal

Sasi Institute of Technology & Engineering (A)  
Tadipatri, Andhra Pradesh, W.G.Dt. A.P.

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD (EEE)	HOD (ME)	HOD (ECE)
HOD (ECT)	HOD (CSE)	HOD (CST)	HOD (IT)	HOD (AS&H)	HOD (M.S)	HOD (AI&ML)
Placement cell	Admin. Office	Cash Section	Accounts	Exam Cell	Library	Books Stores
SPD	Transport Coordinator					

CC: To:

Director - SITE

Vice Chairman – for kind information

Chairman – for kind information



**Academic Year 2021-22**

Date: 11.12.2021

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 11.12.2021 in board room by 3.30 pm. The resolutions made in the meeting by the members are appended below.

**Agenda:**

01. Review about the progress of R&D activity of faculty and SEED money utilization.
02. Review of remaining SEED money.
03. Periodical review about the progress of research publications.
04. Monitoring progress of student's projects.

**Resolutions:**

01. Members advised to call the faculty individually who are utilizing the SEED money and to submit the progress of their project.
02. Members declared to call for proposals for the remaining SEED money Rs. 3,40,000/-.
03. Members agreed to collect the publications in Department wise and the status of manuscripts must be produced by the HoDs and will be reviewed by the other respective departments.
04. Members satisfied with the progress of the student's projects.

  
Dean R&D  
(Dr. P. Hema Chandu)

S.No.	Name	Designation	Department	Signature
01	Dr.Bapaiah Choudary R	Member	ME	
02	Dr. P. Rama Krishna	Member	MS	
03	Dr.SubhashBhagavan K	Member	IT	
04	Dr.Ch. Srinivas	Member	ASH	
05	Dr. Krishna Chaitanya	Member	ECE	
06	Dr.K.S.N. Prasad	Member	CSE	
07	Dr.Ch. Tirupathi	Member	CE	



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Academic Year 2021-22

No: SITE/DRD/01/L/2021-22/001/R

Date: 14.08.2021

CIRCULAR

Research Advisory Committee Meeting

Dean R&D conveyed a meeting at board room at 3.30 PM on 16-08-21.

Agenda:

1. Review of resolutions made in the last academic year
2. Monitor periodically the progress of research publications.
3. Budget allocation for R & D activities in the departments.
4. Consultancy projects .
5. Discussion about the student's projects/funding projects.

*me*  
14/8/21  
Dean R&D

All Depts. Of

*Anand Babu*

PRINCIPAL  
Principal

Sasi Institute of Technology & Engineering (A)  
Tadepalligudem, W.G.Dt. A.P

Dean . Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD (EEE)	HOD (ME)	HOD (ECE)
HOD (ECT)	HOD (CSE)	HOD (CST)	HOD (IT)	HOD (AS&H)	HOD (M.S)	HOD (AI&ML)
Placement cell	Admin. Office	Cash Section	Accounts	Exam Cell	Library	Books Stores
PD	Transport Coordinator					

CC:To:

Director - SITE

Vice Chairman – for kind information

Chairman – for kind information



**Academic Year 2021-22**

**Date: 16.08.2021**

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 16.08.2021 in board room at 3.30 PM. The resolutions made in the meeting by the members are appended below.

**Agenda:**

01. Review of resolutions made in the last academic year
02. Monitor periodically the progress of research publications.
03. Budget allocation for R & D activities in the departments.
04. Consultancy projects.
05. Discussion about the student's projects/funding projects.

**Resolutions:**

01. Members unanimously gone through the last year resolutions.
02. Members agreed to monitor the status of publications in the department and best publications provide with incentives.
03. Members unanimously agreed upon to provide SEED money is about **7,00,000/- (Seven lakh rupees only)** to the departments towards R&D activity of the faculty and student projects. Members advised to release a circular for SEED money.
04. Members advised start a consultancy in the campus forming a group from various departments.
05. Members of the committee decided to concentrate more on R&D based projects for the students.

  
Dean R&D  
(Dr. P. Hema Chandu)

S.No.	Name	Designation	Department	Signature
01	Dr.Bapaiah Choudary R	Member	ME	
02	Dr. P. Rama Krishna	Member	MS	
03	Dr.SubhashBhagavan K	Member	IT	
04	Dr.Ch. Srinivas	Member	ASH	
05	Dr. Krishna Chaitanya	Member	ECE	
06	Dr.K.S.N. Prasad	Member	CSE	
07	Dr.Ch. Tirupathi	Member	CE	



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Academic Year 2020-21

No: SITE/DRD/01/L/2020-21/003

Date: 22.04.2021

## CIRCULAR

### Research Advisory Committee Meeting

The Dean R&D call for a meeting at board room at 3.30 PM on 24-04-21.

#### Agenda:

01. Monitor the about progress of R&D activity and utilization of SEED money.
02. Periodical review about the progress of research publications.
03. Fund raising for R&D projects, seminors, FDP's and workshops.

*22/04/21*  
Dean R&D

All Depts. Of

*Dr. Anand P. Jai*  
PRINCIPAL

Principal  
Sasi Institute of Technology & Engineering (A)  
T. Jonnaladdeem, WODP, A.P.

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD(EEE)	<i>Dr. Anand P. Jai</i> HOD (ME)	HOD (ECE)
<i>[Signature]</i> HOD (CSE)	<i>[Signature]</i> HOD (IT)	<i>[Signature]</i> HOD (AS&H)	<i>[Signature]</i> HOD (M.S)	Placement cell	Admin. Office	Cash Section
Accounts	<i>[Signature]</i> Exam Cell	Library	Books Stores	<i>[Signature]</i> PD	<i>[Signature]</i> Transport Coordinator	

CC:To:

Vice Chairman – for kind information

Chairman – for kind information



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**Academic Year 2020-21**

Date: 25.04.2021

### Minutes of Research Advisory Committee Meeting

Meeting minutes of the research advisory committee held on 24.04.2021 in board room at 3.30 pm. The resolutions made in the meeting by the members are appended below.

#### Agenda:

01. Monitor the about progress of R&D activity and utilization of SEED money.
02. Periodical review about the progress of research publications.
03. Fund raising for R&D projects, seminars, FDP's and workshops.

#### Resolutions:

01. Members happy with the progress of R&D activity of departments. Members advised to submit the progress about R&D activity by the HoDs of the respective department.
02. Members directed that the HoDs have to collect the publications in Department wise and the published papers will be displayed on the Notice board of the respective departments.
03. Members decided to encourage faculty at least to conduct a seminar/Conference/FDP in every department through external funding raising.

Dean R&D  
(Dr. P. Hema Chandu)

S.No.	Name	Designation	Department	Signature
01	Dr.Ch. Srinivas	Member	ASH	
02	Dr. T. Vigraman	Member	ME	
03	Dr. P. Kiran Kumar	Member	SCE	
04	Dr. W.A.Augusteen	Member	EEE	
05	Dr. Krishna Chaitanya	Member	ECE	
06	Dr. Damoda Redy	Member	EEE	
07	Dr. K.S.Balamurugan	Member	ECE	
08	Dr. P. Rama Krishna	Member	MS	
09	Dr.K.Jagan Mohan Rao	Member	SCE	



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Academic Year 2020-21

No: SITE/DRD/01/L/2020-21/002/R

Date: 19.02.2021

## CIRCULAR

### Research Advisory Committee Meeting

The Dean R&D call for a meeting at board room at 3.30 PM on 22-02-2021.

#### Agenda:

01. Review about SEED money utilization.
02. Monitor the progress of research publications.
03. Monitor progress of student's projects.

*19/02/21*  
Dean R&D

All Depts. Of

*Prasad*  
PRINCIPAL

Principal

Sasi Institute of Technology & Engineering (A)  
Tadipatri, West Godavari, A.P.

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD(EEE)	<i>B. Chand</i> HOD (ME)	HOD (ECE)
<i>M</i> HOD (CSE)	<i>S</i> HOD (IT)	<i>PK</i> HOD (AS&H)	<i>M</i> HOD (M.S)	Placement cell	Admin. Office	Cash Section
Accounts	<i>A</i> Exam Cell	Library	Books Stores	<i>S</i> PD	<i>R. Chand</i> Transport Coordinator	

CC:To:

Vice Chairman – for kind information

Chairman – for kind information



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## Academic Year 2020-21

Date: 23.02.2021

### Minutes of Research Advisory Committee Meeting

Meeting minutes of the research advisory committee held on 22.02.2021 in board room at 3.30 pm. The resolutions made in the meeting by the members are appended below.

#### Agenda:

01. Review about SEED money utilization.
02. Monitor the progress of research publications.
03. Monitor the progress of student's projects.

#### Resolutions:

01. Members advised to call the faculty individually who are utilizing the SEED money and to submit the progress of their project.
02. Members agreed to collect the publications in Department wise and the status of manuscripts must be produced by the HoDs and will be reviewed by the other respective departments.
03. Members satisfied with the progress of the student's projects.

  
Dean R&D  
(Dr. P. Hema Chandu)

S.No.	Name	Designation	Department	Signature
01	Dr.Ch. Srinivas	Member	ASH	
02	Dr. T. Vigraman	Member	ME	
03	Dr. P. Kiran Kumar	Member	SCE	
04	Dr. W.A.Augusteen	Member	EEE	
05	Dr. Krishna Chaitanya	Member	ECE	
06	Dr. Damoda Redy	Member	EEE	
07	Dr. K.S.Balamurugan	Member	ECE	
08	Dr. P. Rama Krishna	Member	MS	
09	Dr.K.Jagan Mohan Rao	Member	SCE	



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Academic Year 2020-21

No: SITE/DRD/01/L/2020-21/001/R

Date: 26.12.2020

CIRCULAR

Research Advisory Committee Meeting

A Meeting is convened at 3.30 PM in board room on 28-12-2020 to discuss the following agenda points.

Agenda:

01. Review of resolutions made in 2019-20.
02. Budget allocation.
03. Publications.

*me*  
*26/12/20*  
Dean R&D

All Depts. Of

*Prasad Gann*

PRINCIPAL  
Principal

Sasi Institute of Technology & Engineering (A)  
Tadepalligudem, W.G.Dt. A.P.

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD(EEE)	HOD (ME)	HOD (ECE)
HOD (CSE)	HOD (IT)	HOD (AS&H)	HOD (M.S)	Placement cell	Admin. Office	Cash Section
Accounts	Exam Cell	Library	Books Stores	PD	Transport Coordinator	

CC:To:

Vice Chairman – for kind information

Chairman – for kind information



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Office of Research & Development

**Academic Year 2020-21**

Date: 29.12.2020

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 28.12.2020 in board room at 3.30 PM. The resolutions made in the meeting by the members are summarized below.

**Agenda:**

01. Review of resolutions made in 2019-20.
02. Budget allocation.
03. Publications.

**Resolutions:**

01. Members thoroughly revised the earlier resolutions.
02. Members declared to release a SEED money of **One Lakh Fifty thousand rupees (Rs.1,50,000/-)**.
03. Members advised to release a immediate circular to call for proposals.
04. Members advised to encourage faculty to make number of publications.

  
Dean R&D  
(Dr. P. Hema Chandu)

S.No.	Name	Designation	Department	Signature
01	Dr.Ch. Srinivas	Member	ASH	
02	Dr. T. Vigraman	Member	ME	
03	Dr. P. Kiran Kumar	Member	SCE	
04	Dr. W.A.Augusteen	Member	EEE	
05	Dr. Krishna Chaitanya	Member	ECE	
06	Dr. Damoda Redy	Member	EEE	
07	Dr. K.S.Balamurugan	Member	ECE	
08	Dr. P. Rama Krishna	Member	MS	
09	Dr.K.Jagan Mohan Rao	Member	SCE	



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Academic Year 2019-20

No: SITE/DRD/01/L/2019-20/003/R

Date: 22.02.2020

CIRCULAR

Research Advisory Committee Meeting

The Dean R&D call for a meeting at board room to 3.30 PM on 24-02-2019.

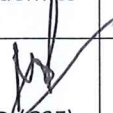

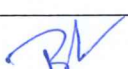


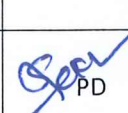

Agenda:

01. Review about the R&D activity of faculty and utilization of SEED money.
02. Review the progress of research publications.
03. Progress of student's projects.

*R. S. Choudary*  
Dean R&D

All Depts. Of

  
PRINCIPAL  
Sasi Institute of Technology & Engineering (A)  
WODLAP

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD (EEE)	HOD (ME)	HOD (ECE)
 HOD (CSE)	 HOD (IT)	 HOD (AS&H)	 HOD (M.S)	Placement cell	Admin. Office	Cash Section
Accounts	 Exam Cell	Library	Books Stores	 PD	 Transport Coordinator	

CC:To:

Vice Chairman – for kind information

Chairman – for kind information



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Office of Research & Development

**Academic Year 2019-20**

Date: 25.02.2020

### Minutes of Research advisory Committee Meeting

Meeting minutes of the research advisory committee held on 24.02.2019 in board room at 3.30 pm. The resolutions made in the meeting by the members are appended below.

#### Agenda:

01. Review about the R&D activity of faculty and utilization of SEED money.
02. Review the progress of research publications.
03. Progress of student's projects.

#### Resolutions:

01. Members advised to call the faculty individually who are utilizing the SEED money and to submit the progress of their project.
02. Members advised to collect the publications in Department wise and the status of manuscripts must be produced by the HoDs and will be reviewed by the other respective departments.
03. Members advised to call the mentors of the student's projects to know the progress.

*R.B. Choudary*

Dean R&D  
(Dr. R.B.Choudary)

S.No.	Name	Designation	Department	Signature
01	M. Srinivas	Member	CSE	<i>[Signature]</i>
02	J.Kantha Rao	Member	ME	
03	CRS Hanuman	Member	ECE	
04	Dr. A. Ravi Kanth	Member	EEE	<i>[Signature]</i>
05	Dr.AVN Chandrasekhar	Member	IT	<i>[Signature]</i>
06	K. Usha Maheswari	Member	ASH	
07	N. Suresh Babu	Member	MS	<i>[Signature]</i>
08	K. Chiranjeevi	Member	CE	



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Academic Year 2019-20

No: SITE/DRD/01/L/2019-20/002/R

Date: 19.09.2019

CIRCULAR

Research Advisory Committee Meeting

The Dean R&D call for a meeting at board room to 3.30 PM on 21-09-2019.

Agenda:

01. Review on the resolutions made in the RAC meeting held on 24-06-2019.
02. Remaining budget of SEED money (Rs.2,90,000/-).
03. Any matter with the permission of chair.

*R.A. Choudary*  
Dean R&D

PRINCIPAL  
Principal  
Sasi Institute of Technology & Engineering (A)  
Tadepalligudem, W.G.Dt. A P

All Depts. Of

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD(EEE)	HOD (ME)	HOD (ECE)
<i>[Signature]</i> HOD (CSE)	<i>[Signature]</i> HOD (IT)	<i>[Signature]</i> HOD (AS&H)	<i>[Signature]</i> HOD (M.S)	Director Placements	Admin. Office	Cash Section
Accounts	<i>[Signature]</i> Exam Cell	Library	Books Stores	<i>[Signature]</i> PD	<i>[Signature]</i> Transport Coordinator	

CC:To:

Vice Chairman – for kind information  
Chairman – for kind information



**Academic Year 2019-20**

Date: 22.09.2019

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 21.09.2019 in board room at 3.30 pm. The resolutions made in the meeting by the members are summarized below.

**Agenda:**

01. Review on the resolutions made in the RAC meeting held on 24-06-2019.
02. Remaining budget of SEED money.
03. Any matter with the permission of chair.

**Resolutions:**

01. Members advised to appoint a member from each department to monitor the R&D activities and progress must be reach to Dean R&D office approved by HoDs.
02. Members declared to call for proposals from various departments expect from the department which is sanctioned SEED money.
03. Members agreed to release a circular again to call for proposals.

*R. B. Choudary*  
Dean R&D  
(Dr. R.B.Choudary)

S.No.	Name	Designation	Department	Signature
01	M. Srinivas	Member	CSE	<i>[Signature]</i>
02	J.Kantha Rao	Member	ME	
03	CRS Hanuman	Member	ECE	
04	Dr. A. Ravi Kanth	Member	EEE	<i>For Notion</i>
05	Dr.AVN Chandrasekhar	Member	IT	<i>[Signature]</i>
06	K. Usha Maheswari	Member	ASH	
07	N. Suresh Babu	Member	MS	<i>[Signature]</i>
08	K. Chiranjeevi	Member	CE	



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Academic Year 2019-20

No: SITE/DRD/01/L/2019-20/001/R

Date: 21.06.2019

CIRCULAR

Research Advisory Committee Meeting

The Dean R&D call for a meeting at board room to 3.30 PM on 24-06-2019.

Agenda:

01. Review resolutions made in RAC in AY 2018-19.
02. Progress of research publications.
03. Budget allocation to the departments during 2019-20.
04. Student's projects/funding projects.

*R.B. Choudary*  
Dean R&D

All Depts. Of

*[Signature]*

PRINCIPAL  
Principal  
Sasi Institute of Technology & Engineering (A)  
Tadepalliqudem, W.G.Dt. A.P.

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD(EEE)	<i>B. G. S.</i> HOD (ME)	HOD (ECE)
<i>[Signature]</i> HOD (CSE)	<i>[Signature]</i> HOD (IT)	<i>[Signature]</i> HOD (AS&H)	<i>[Signature]</i> HOD (M.S)	Placement cell	Admin. Office	Cash Section
Accounts	<i>[Signature]</i> Exam Cell	Library	Books Stores	<i>[Signature]</i> PD	<i>[Signature]</i> Transport Coordinator	

CC:To:

Vice Chairman – for kind information  
Chairman – for kind information



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## Academic Year 2019-20

Date: 25.06.2019

### Minutes of Research Advisory Committee Meeting

Meeting minutes of the research advisory committee held on 24.06.2019 in board room at 3.30 pm. The resolutions made in the meeting by the members are summarized below.

#### Agenda:

01. Review resolutions made in RAC in AY 2018-19.
02. Progress of research publications.
03. Budget allocation to the departments during 2019-20.
04. Student's projects/funding projects.

#### Resolutions:

01. The R&D activities and progress must be displayed on the notice board.
02. In the meeting, members declared to provide SEED money **4,00,000/- (Four lakh rupees only)** to the departments towards R&D activity of the faculty and student projects.
03. Members declared to release a circular to call for proposals from various departments.
04. Members decided to call R&D based projects from the students/faculty.

*R.B. Choudary*  
Dean R&D  
(Dr. R.B.Choudary)

S.No.	Name	Designation	Department	Signature
01	M. Srinivas	Member	CSE	
02	J.Kantha Rao	Member	ME	
03	CRS Hanuman	Member	ECE	
04	Dr. A. Ravi Kanth	Member	EEE	<i>for Absent</i>
05	Dr.AVN Chandrasekhar	Member	IT	
06	K. Usha Maheswari	Member	ASH	
07	N. Suresh Babu	Member	MS	
08	K. Chiranjeevi	Member	CE	



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Ranked as "**A**" Grade by Govt. of A.P.

**Academic Year 2018-19**

No: SITE/DRD/01/L/2018-19/003/R

Date: 23.04.2019

**CIRCULAR**

**Research Advisory Committee Meeting**

The Dean R&D call for a meeting at board room at 3.30 PM on 25-04-2019.

**Agenda:**

01. Review about the R&D activity of faculty and utilization of SEED money.
02. Review the progress of research publications.
03. Progress of student's projects.

*R. B. Choudary*  
Dean R&D

All Depts. Of

*[Signature]*

PRINCIPAL

Sasi Institute of Technology & Engineering (A)  
Tadepalligudem, W.G.O. A.P.

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD(EEE)	HOD (ME)	HOD (ECE)
<i>[Signature]</i> HOD (CSE)	<i>[Signature]</i> HOD (IT)	<i>[Signature]</i> HOD (AS&H)	<i>[Signature]</i> HOD (M.S)	Director Placements	Admin. Office	Cash Section
Accounts	<i>[Signature]</i> Exam Cell	Library	Books Stores	<i>[Signature]</i> PD	<i>[Signature]</i> Transport Coordinator	

CC:To:

Vice Chairman – for kind information

Chairman – for kind information



**Academic Year 2018-19**

**Date: 26.04.2019**

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 25.04.2019 in board room by 3.30 pm. The resolutions made in the meeting by the members are appended below.

**Agenda:**

01. Review about the R&D activity of faculty and utilization of SEED money.
02. Review the progress of research publications.
03. Progress of student's projects.

**Resolutions:**

01. Members advised to call the faculty individually who are utilizing the SEED money and to submit the progress of their project.
02. Members advised to collect the publications in Department wise and the status of manuscripts must be produced by the HoDs and will be reviewed by the other respective departments.
03. Members advised to call the mentors of the student's projects to know the progress.

*R.B. Choudary*  
Dean R&D  
(Dr. R.B.Choudary)

S.No.	Name	Designation	Department	Signature
01	M. Srinivas	Member	CSE	<i>[Signature]</i>
02	J.Kantha Rao	Member	ME	<i>[Signature]</i>
03	CRS Hanuman	Member	ECE	
04	Dr. A. Ravi Kanth	Member	EEE	<i>[Signature]</i>
05	Dr.AVN Chandrasekhar	Member	IT	<i>[Signature]</i>
06	K. Usha Maheswari	Member	ASH	
07	N. Suresh Babu	Member	MS	<i>[Signature]</i>
08	K. Chiranjeevi	Member	CE	



**sasi** INSTITUTE OF  
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ENGINEERING

Office of Research & Development

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Academic Year 2018-19

No: SITE/DRD/01/L/2018-19/002/R

Date: 20.12.2018

CIRCULAR

Research Advisory Committee Meeting

Dean R&D call for a meeting at board room at 3.30 PM on 22-12-2018.



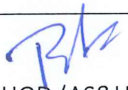


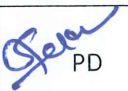

Agenda:

01. Review on the resolutions made in the RAC meeting held on 20-06-2018.
02. SEED money utilization.
03. Any matter with the permission of chair.

*R. B. Choudary*  
Dean R&D

All Depts. Of

  
PRINCIPAL  
Principal  
Sasi Institute of Technology & Engineering (A)  
Tadipatri, Jntu W.G.Dt. A.P.

Dean Academics	Dean Student Affairs	Dean R&D	HOD (CE)	HOD (EEE)	HOD (ME)	HOD (ECE)
 HOD (CSE)	 HOD (IT)	 HOD (AS&H)	 HOD (M.S)	Placement cell	Admin. Office	Cash Section
Accounts	 Exam Cell	Library	Books Stores	 PD	 Transport Coordinator	

CC:To:

Vice Chairman – for kind information

Chairman – for kind information



**Academic Year 2018-19**

**Date: 23.12.2018**

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 22.12.2018 in board room by 3.30 pm. The resolutions made in the meeting by the members are summarized below.

**Agenda:**

01. Review on the resolutions made in the RAC meeting held on 20-06-2018.
02. SEED money utilization.
03. Any matter with the permission of chair.

**Resolutions:**

01. Members advised to appoint a member from each department to monitor the R&D activities and progress must be reach to Dean R&D office approved by HoDs.

02. Members declared to collect the progress of the projects.

*R.B. Choudary*  
Dean R&D  
(Dr. R.B.Choudary)

S.No.	Name	Designation	Department	Signature
01	M. Srinivas	Member	CSE	
02	J.Kantha Rao	Member	ME	
03	CRS Hanuman	Member	ECE	
04	Dr. A. Ravi Kanth	Member	EEE	
05	Dr.AVN Chandrasekhar	Member	IT	
06	K. Usha Maheswari	Member	ASH	
07	N. Suresh Babu	Member	MS	
08	K. Chiranjeevi	Member	CE	



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Academic Year 2018-19

No: SITE/DRD/01/L/2018-19/001/R

Date: 18.06.2018

CIRCULAR

Research Advisory Committee Meeting

The Dean R&D call for a meeting at board room at 3.30 PM on 20-06-2018.

Agenda:

01. Progress of research publications.
02. Budget allocation to the departments during 2018-19.
03. Student's projects/funding projects.

*R. B. Choudary*  
Dean R&D

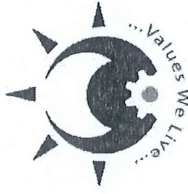
All Depts. Of

*Shree*  
PRINCIPAL  
Principal  
Sasi Institute of Technology & Engineering (A)  
...Choudary WGP ...P

Dean Academics	Dean Student Affairs	Dean R&D	<i>SP</i> HOD (CE)	<i>SM</i> HOD (EEE)	<i>B. K. ...</i> HOD (ME)	<i>W</i> HOD (ECE)
<i>SP</i> HOD (CSE)	<i>SM</i> HOD (IT)	<i>SP</i> HOD (AS&H)	<i>SM</i> HOD (M.S)	Placement cell	Admin. Office	Cash Section
Accounts	<i>H</i> Exam Cell	Library	Books Stores	<i>SP</i> PD	<i>R. ...</i> Transport Coordinator	

CC:To:

Vice Chairman – for kind information  
Chairman – for kind information



**Academic Year 2018-19**

**Date: 21.06.2018**

**Minutes of Research Advisory Committee Meeting**

Meeting minutes of the research advisory committee held on 20.06.2018 in board room by 3.30 pm. The resolutions made in the meeting by the members are summarized below.

**Agenda:**

01. Progress of research publications.
02. Budget allocation to the departments during 2018-19.
03. Student's projects/funding projects.

**Resolutions:**

01. Members declared that the HoDs of the departments must monitor the progress and the status will be updated for every fifteen days.
02. Members declared to get the reports from the concerned faculty members approved by the HoDs.
03. Members concluded to release a SEED money **5,00,000/- (Five lakh rupees only)** to the departments towards R&D activity of the faculty and student projects.
04. Members of the committee decided to concentrate more on R&D based projects for the students.

*R. B. Choudary*  
Dean R&D  
(Dr. R.B.Choudary)

S.No.	Name	Designation	Department	Signature
01	M. Srinivas	Member	CSE	<i>[Signature]</i>
02	J.Kantha Rao	Member	ME	<i>[Signature]</i>
03	CRS Hanuman	Member	ECE	
04	Dr. A. Ravi Kanth	Member	EEE	<i>[Signature]</i>
05	Dr.AVN Chandrasekhar	Member	IT	<i>[Signature]</i>
06	K. Usha Maheswari	Member	ASH	
07	N. Suresh Babu	Member	MS	<i>[Signature]</i>
08	K. Chiranjeevi	Member	CE	